



DEPARTMENT OF BALKAN, SLAVIC AND ORIENTAL STUDIES
DEPARTMENT OF INTERNATIONAL AND EUROPEAN STUDIES

**INTER-DEPARTMENTAL MASTER IN
HUMAN RIGHT AND MIGRATION STUDIES
(HURMIS)**

REGULATION OF STUDYING AT HURMIS



Programme Duration, Structure and Content

The minimum duration of study of the program leading to the acquisition of the master's degree is three (3) teaching semesters.

In order to obtain the Master's Degree, the graduate student must attend and be successfully examined in ten (10) courses and write a thesis. The monitoring and examination of the courses takes place in semesters A and B. The A' and B' semesters of studies include thirteen (13) teaching weeks, while for each semester an additional week is provided in order to make up for courses that for any reason could not be completed within the prescribed thirteen weeks. The MA courses in A' and B' are all compulsory (Y). During the 3rd semester, the student is required to write his thesis (thesis), if he has been successfully examined in all the courses of the first two semesters.

Each semester compulsory courses is equivalent to six (6) ECTS credits. The thesis is equivalent to thirty (30) ECTS credits. The MA Degree is awarded after completing ninety (90) ECTS credits. The grade of the dissertation is calculated in the final grades of the MA with a weighting factor of four (4). The score for each course of the Study Program counts for one unit in the final grade.

For the Dissertation, the Programme of Study Committee (P.S.C.) following the student's application, within a specific deadline set by the MA Secretariat, designates for each postgraduate student its supervisor and sets up the two-member examination committee for the approval of the work, one of the two members is the supervisor. In the application, the proposed title of the thesis, the proposed supervisor and a summary and a short bibliography of the proposed thesis must be attached. In order for the thesis to be approved, the student must defend it before the examination committee. Postgraduate diploma theses, once approved by the examination committee, must be posted on the website of the Library of the University of Macedonia.

Three (3) years from the enrollment of postgraduate students in the Program (3 semesters of study and 3 additional semesters) are defined as the maximum time for obtaining the MA Degree.

After the expiry of the maximum time for obtaining the MA. (3 semesters of study and 3 additional semesters) an extension of studies up to 1 semester can be granted, after a reasoned application of the student and a decision of the P.S.C. In the case of non-completion of the studies by the end date of the extension, deletion from the program is carried out after a decision of the P.S.C. In very exceptional cases, at the student's request, an additional extension of one more semester can be considered.

It is possible to extend up to two semesters, after a reasoned application by the student and approval by the P.S.C.

The students who have not exceeded the upper limit of study, after their reasoned application to the P.S.C., may interrupt their studies for a period of time that does not exceed two (2) consecutive semesters. Suspension of studies is granted for serious reasons (military service, illness, sergeants, absence abroad, etc.). The application must be justified and accompanied by all relevant supporting documents from competent public authorities or organizations, which prove the reasons for suspension of studies. For the suspension of studies to be approved, it is necessary for

the student to submit to the Secretariat the academic identity card (pass) and for there to be no financial outstanding.

The "Study Suspension Application" is submitted before the start of the semester, or at the latest within two (2) weeks of the start of the semester.

The semesters of suspension of the student status are not counted towards the prescribed maximum duration of normal studies. It is noted that students who interrupt their studies with a suspension request lose their student status for the entire period of suspension and are not allowed to participate in any educational process. At least two weeks before the end of the suspension, the student is required to re-enroll in the program to continue his studies with the rights and obligations of an active student.

Students may apply to interrupt the suspension of studies and return to the Program only if they have requested suspension of studies for two consecutive academic semesters and if the time of the interruption allows the immediate return to studies in the appropriate semester. The request to stop the study suspension must be submitted no later than two weeks before the start of the second semester of suspension.

In the event that a student who is at the stage of preparing the diploma thesis does not complete the MA for any reason and is deleted, he may request to rejoin the program under conditions defined by the P.S.C. and as long as 5 years have not passed since the date of its registration. In this case, P.S.C. decides by a two-thirds majority. The student pays a fee equal to half the cost of the semester.

The MA offers the possibility of full-time, as well as part-time study. The duration for the part-time study program is two (2) additional semesters. The duration of part-time studies does not exceed twice the duration of regular studies. The maximum duration of study also applies in this case. The redistribution of courses in the additional semesters of studies in the part-time study program as well as the modification of the course program and the redistribution between semesters will be done by decisions of the competent bodies and will be included in the Postgraduate Studies Regulations.

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The MA course program and their start is announced by the MA Secretariat and included in its study guide.

Educational process

The educational process may be conducted using modern distance education methods, in the following cases:

– in force majeure or extraordinary circumstances, where it is not possible to carry out the educational process or to use the infrastructure of the University of Macedonia to carry out its educational, research and other activities,

- organization of in-depth courses and tutorial exercises, in addition to the mandatory hours of teaching work per course.

Responsible for the support of the distance learning process, as well as for issues related to the protection of personal data, is the IT Centre (Computers and Networks Center) of the Foundation.

On the electronic platform (ECLASS), educational material may be posted per course, which may include notes, presentations, exercises, indicative solutions thereof, as long as the current legislation on personal data protection is respected. Educational materials of all kinds are provided exclusively for the educational use of students and are protected by Law 2121/1993 (A' 25), as long as the relevant conditions are met.

The content of each course with the titles of the lectures, the method of evaluation and the relevant bibliography are clearly stated in the Study Guide of the Program. With the approval of P.S.C. the course schedule can be modified and redistributed between semesters.

Attendance

Postgraduate students are obliged to continuously attend the lectures, workshops and other activities provided for each course. The limit of absences that each postgraduate student is entitled to is up to three three-hour lectures in each course. For a greater number of absences, the P.S.C. decides on the preparation of special supplementary work, the repetition of the course or the exclusion of the student from the program.

Scheduling of Courses

Lessons are taught in the afternoon and on weekdays. The lectures have a duration of three academic hours. In the case of a course postponement, the make-up is set either within the scheduled course weeks or at the end of the semester in the make-up week. The dates and times of replenishment are posted on the D.P.M.S website. In general, the academic calendar of the Institution is followed.

Student Obligations

Postgraduate students admitted to MA are obliged to:

- regularly and continuously attend the courses of the current study program by signing the attendance register. To submit the required assignments for each course within the prescribed deadlines. To participate in the prescribed examinations. Submit by the date announced by the Secretariat the form with the elective course they want to attend each semester. To submit to the Secretariat, before the evaluation of their diplomatic work, a responsible declaration that no elements of plagiarism will be included.

- To respect and abide by the decisions of the MA bodies, as well as academic ethics.

-To pay the fees on the dates set by the Secretariat of the program. The tuition fees amount to €3600. A student who has not paid his financial obligations in full by the beginning of the examination period of each semester is excluded from participating in the particular examination period. In the event that they have not fulfilled their financial obligations by the end of the 2nd semester, they cannot participate in the consultation and also submit a thesis topic to the Secretariat. In any case, a student who has not met his financial obligations is neither entitled to participate in the swearing-in ceremony nor to be granted a certificate of successful completion of studies. Students are also obliged within 15 days from the start of the 1st semester to pay the 1st installment of tuition fees. Otherwise, they will not be allowed to participate in the program.

-To be informed about the present Regulation, the University Organization, the Code of Ethics, the Internal Regulation of the Institution, the Operating Regulations of the Department of Statistics, Computer Science and Informatics and the other individual operating regulations of the Institution that concern them and to apply them consistently and responsibly.

- To respect all members of the university community (fellow students, teaching, research and administrative staff of the Foundation).

-Ensure the cleanliness and orderliness of the University premises.

-To respect and protect the facilities, infrastructure and equipment of the Foundation and to observe the safety rules.

-Not to use the premises and facilities of the University for illegal acts and activities that harm the image or good reputation of the University and to defend the University by preventing, as far as possible, persons outside the university community from carrying out illegal or inappropriate acts or activities in the premises and facilities of the University, cooperating for this purpose with the university authorities and the university community in general.

Reasons for Deletion from the Programme

- Failure to complete the courses as described in the Study Program and with the restrictions described in these Regulations.
- Failure to complete all academic obligations within the maximum prescribed time limit.
- Non-payment of fees by the specified deadlines.
- Non-observance of the prescribed obligations according to paragraph 7.3 of this article, constitutes a basis for a negative grade or deletion from the Program.

Obligations of the Teaching Staff

The person responsible for teaching a course at MA is obliged to:

- To adhere faithfully and precisely to the program and schedule of course deliveries.

- To check whether the students who are present and only they have signed the attendance register.
- To determine the content of the postgraduate course in a way that it is valid and in line with current developments.
- To observe at least two office hours per week, which will allow the students to communicate with him unhindered on matters related to their studies and the specific course.
- To submit at the beginning of the semester for distribution to the MA Secretariat the detailed program (syllabus), which will cover on a weekly basis the material for each unit of the course, case studies and the relevant modern bibliography and articles.

Student Assessment, Exams and Grading

-The methods of assessing the progress of the students are determined by the teacher, in the way he has defined before the start of the lectures, who can organize written and/or oral exams at his discretion or rely on intermediate progress exams , written assignments, laboratory exercises or apply a combination of all of the above. When conducting written or oral examinations, as evaluation methods, the integrity of the process must be guaranteed.

-If the evaluation is carried out with final exams, the exams are carried out after the completion of the academic semester or after the completion of the teaching work of each course or the completion of each educational activity, in accordance with what is defined in the internal regulations of the program. Final exams in each semester's courses take place during the 15th and 16th week.

- In order to deal with extraordinary needs or circumstances resulting from force majeure, alternative assessment methods may be applied, such as the conduct of written or oral examinations using electronic means, provided that the integrity of the assessment process is ensured.

-Alternative methods may be used to assess students with disabilities and special educational needs.

-The evaluation of the students of the second cycle study programs organized by distance education methods may be carried out by distance exams, provided that the integrity of the evaluation process is ensured.

-In cases of illness or recovery from a serious illness, the teacher is recommended to facilitate, in whatever way he considers appropriate, the student (e.g. remote oral examination).

- Each course, exercise, laboratory, as well as the postgraduate diploma thesis are graded independently. The final grade for each course can be the result of either an overall final exam or a consideration of individual assessments (of equal or different weight) corresponding to individual aspects of the teaching project, (e.g. assignments, exams) according to the instructions provided by the each teacher at the beginning of the semester. The minimum acceptable course grade is five (5) with an excellent ten

(10). By decision of the P.S.C. the minimum acceptable grade of the course may be greater than five (5).

The rating scale is defined from zero to ten as follows:

Excellent (8.5 to 10)

Very Good (6.5 to 8.49)

Welcome (5 to 6.49).

-The final score, as well as the individual evaluations, can result from written and/or oral and/or practical exams and/or the overall performance of the student's participation in the educational process, in particular from the presentation of assignments on special topics that aim to consolidate of knowledge and the development of the student's critical ability and scientific thinking.

- In the event that other forms of assessment are used, apart from or beyond the final examination, the possibility of equal access of all interested students to the necessary means must be taken into account. For disabled students, the relevant instructions of the Disabled Students Accessibility Unit are taken into account.

-The results of the exams are announced by the teacher and sent to the Secretariat of the PMS and the Department within four (4) weeks at the latest from the examination of the course. In case that if the above limit is repeatedly exceeded by a teacher, the Director of the MA informs the P.S.C.

- Courses in which a student did not receive a passable grade, he must repeat them. However, in the case of a workshop or exercise that is graded independently, it is secured and not repeated, as long as the attendance of these was considered successful.

-In case a student fails a course, he is graded with grade "E" (Repeat). He can be re-examined in this course in the next examination period according to the MA Regulation. If a student is graded with grade "E" in more than two courses of a semester, he is expelled from the MA, by decision of the P.S.C. The student who is graded with grade "E" in one or two courses of a semester is re-examined in them only once within three months from the issuance of the results. In the event of a new failure, he is obliged to repeat the courses for the last time in the semester they will be taught, according to the program with the right to a single examination. In exceptional cases and after the consent of the P.S.C. and the teaching Professor, it is possible to prepare a paper on a topic proposed by the teacher, instead of re-attending the course. If the student fails more than three times in the same course, he/she is removed from the Program.

-The grade "ELL" (incomplete) is given by the teacher in special cases at his discretion, such as the inability of the student to take part in the exams or submit work for professional or health reasons and later within a new regular deadline it can be replaced with a normal grade , as long as the student fulfills all his obligations.

-Postgraduate students who consider that they have been wronged in their grading in a specific course, after two consecutive failures, have the right to appeal to a Three-Member Committee consisting of faculty members of the same or a related subject, which will be appointed by the Faculty of Education . especially for this particular case.

The Three-member Committee will examine the issue and make a recommendation to the P.S.C., which will take the final decision, their expulsion from the MA or their re-examination. The person in charge of the examination is excluded from the Three-member Committee.

- A grade correction is allowed, if an obvious detour or cumulative error has occurred, after a document from the competent teacher and a decision of the P.S.C.
- To calculate the grade of the degree, the importance of each course in the study program is taken into account and is expressed by the number of credits (ECTS).
- The number of credits (ECTS) of the course is also the weighting factor of this course.
- To calculate the grade of the degree, the grade of each course is multiplied by the corresponding number of credit units (of the course) and the total sum of the individual products is divided by the total number of credit units required to obtain the degree.

Evaluation of Courses and Teachers

After completing a course, graduate students evaluate it in a questionnaire they fill out. The relevant questionnaire covers the course in terms of content, teaching method, degree of correlation with the practice and the principles and philosophy of the MA.

The evaluation of the teachers by the postgraduate students is done under the responsibility of the MA Secretariat on the penultimate day of deliveries (between the 10th and 13th week of the course) and the completed forms are sealed in a special envelope or in the case that they are done electronically with special unique codes that are randomly distributed , are transferred directly to the service responsible for processing. The tables that are prepared are delivered to the Director of the MA, with the aim of using them to improve the level of study of the Program.

After submitting the grade status for the course, the teacher is also given the evaluation table with any comments.

During the months of February and June, the Director of the MA will present to the P.S.C. his estimates in relation to the assessments.

It is planned to activate periodic meetings between the teachers and the Director to provide feedback regarding the improvement interventions they have carried out in the courses they teach. Meetings can be group or individual, at the Director's discretion.

Thesis Preparation Process

During the 2nd semester, the graduate student must prepare a preliminary outline of research for the preparation of a diploma thesis, with the proposed title of the thesis and the proposed supervisor, with the consent of the latter, and submit it to P.S.C for approval. The postgraduate student's research outline must specify the topic to be analyzed, the methodology of his scientific approach as well as an indicative bibliography to be used. The P.S.C. appoints for each postgraduate student the supervisor of his thesis and sets up a three-member examination committee to supervise

it, one of whose members is the supervisor who must be a lecturer at the postgraduate course. Acceptance of the research proposal is based on the relevance of the topic to the postgraduate program, the contribution to expected benefits and the elements of originality in the approach. The thesis is written in English.

Depending on the progress in the preparation of the work, the postgraduate student informs the supervising professor, who monitors whether the goals and specifications of the research are met.

The planning of each student's graduate thesis is the responsibility of the supervisor. After the collection and processing of the sources or research data, the writing of the thesis follows. The dissertation is written according to the Guide for Writing a Diploma Thesis. The length of the thesis is defined from 15,000 to 30,000 words. Upon completion of the writing of this diploma thesis, it is evaluated as a whole by the Three-Member Examining Committee. The evaluation of the thesis includes an oral development of the topic before the Committee.

After completing the writing of the thesis and after the approval of the supervisor, the candidates deliver a copy of it to the members of the Three-Member Examining Committee. When the Committee deems that the work is ready, it is publicly supported after a relevant announcement by the Secretariat of the MA, in a specific period of time, provided for in the decision establishing the MA. The Three-member Examining Committee submits its special report with the evaluation and rating of the to the P.S.C. work for approval. Approval requires the consent of at least the majority of the P.S.C. members.

Diploma theses that have been successfully examined are compulsorily deposited in the Foundation's Institutional Repository. Before their support before the Three-member Committee, the diplomatic theses have been checked, in software for detecting similarities of academic theses so as to ensure their original content. With this control, a Similarity Report is obtained, in which the percentage of identification/similarity of the specific work with the content of the sources from the software database is stated. The evaluation of the "Similarity Report" is done by the supervisor of the thesis and then submitted together with the main body of the thesis to the Three-Member Examining Committee and then together with the score form to the Secretariat.

In the event that the student requests a change of the supervising professor or the topic of the thesis, the P.S.C. decides on the matter, following the student's request.

The Master's Thesis is graded from zero (0) to ten (10), with a minimum passing grade of five (5). In case of rejection of the Master's Thesis, a new evaluation date is determined by the P.S.C., at least three (3) months after the first evaluation. In the event of a second rejection, the student will be deleted from the MA.

Diploma theses are also published on the internet as open access texts with the relevant permission from their editor.

The approved thesis, after the end of any corrections proposed by the Two-member Examination Committee, is deposited in the Library and Information Center (BKP) in one (1) copy in electronic form and is posted on the website of the relevant Faculty. The MA Secretariat does not complete the stages of awarding the

corresponding academic title, if it does not previously receive from the candidates a certificate of submission of the thesis from the Institution's BKP. Under the responsibility of BKP, all theses are published in the institutional repository of the University <https://ruomo.lib.uom.gr/> and <https://dspace.lib.uom.gr/?locale=en>.

Plagiarism/Omission to cite used bibliography

When submitting any work, the student is required to state whether he has used the work and views of others. Plagiarism is serious academic misconduct. Plagiarism is considered to be the partial or total copying or use of another's work, published or unpublished, without due precise and clear reference to the specific source, as well as the quoting of any documentary material, without relevant precise and clear reference.

In the above cases, after a reasoned recommendation from the supervising professor, the P.S.C. may decide to permanently delete the candidate from the program.

Student Rights

Postgraduate students have all the rights and benefits provided for students of the first cycle of studies, until the end of any granted extension of study, except for the right to provide free textbooks.

The Foundation ensures that students with disabilities and/or special educational needs have access to the proposed books and teaching.

Postgraduate students are invited to participate and attend seminars of research groups, bibliographic information discussions, laboratory visits, conferences, workshops with a subject related to that of the MA, lectures or other scientific events of the MA, etc.

The Career Office of the University of Macedonia provides counseling support for students in matters of study and professional rehabilitation.

Students have the following specific rights:

- To freely express their opinions on academic and other matters, within the framework of academic freedom and with respect to the ethical rules of this Regulation.
- To periodically evaluate both the teaching work provided to them and the structures of the University in order to improve the level of studies and the everyday life of the University.
- To be served by the Foundation's administrative services in a timely and efficient manner.
- To make use of the facilities and means of the Foundation, in accordance with the relevant regulations.
- To enjoy the social and other benefits deriving from the status of a student in general and of the University of Macedonia in particular.

- To be represented in the collective bodies and committees of the Foundation and to actively participate in all the activities of the academic community.
- To participate in a student association and the other organizations and groups that exist within the framework of the Foundation and to operate collectively, in accordance with the regulations of the Foundation.
- . To receive the educational leave permitted by law during the period of the exams, as long as they are working students, for their preparation and participation in them.
- To address requests or objections concerning their studies, collectively or individually, to the Director and the P.S.C.
- Violations of ethics and study quality rules can be addressed to the Foundation's Ethics Committee.
- To meet with the lecturers and study advisors for student matters during certain collaboration hours.
- To request a demonstration of their writing and an explanation of their score.

Academic Advisor

For each postgraduate student, it is defined by the P.S.C. a MA teacher as an advisor, who has the responsibility of monitoring and controlling the general course of the graduate student's studies. The appointment is made at the beginning of each new cycle and lasts throughout the postgraduate student's studies. After his appointment, the Academic Tutor is obliged to inform the students about this assignment with a relevant message or email and invite them to an introductory meeting during his office hours.

This institution is the first point of reference for students where they can turn to receive the necessary information, guidance and support for all aspects of their studies (choice of courses, choice of thesis topic and related topics) and their subsequent professional career up to the successful completion of their studies. In addition, Study Tutor provide special supportive care to students who face family, personal or other difficulties in successfully completing their studies.

The Academic Advisor takes into account the needs and interests of the students and assists them, as far as possible, by gradually adapting their scientific and professional expertise to their personality, capabilities and special educational needs. In the event that the Academic Advisor deems that a further specialized advisory approach is required, he directs the students to the competent services or other one-person bodies of the University to resolve their academic concerns. The overall process of student support and counseling by the Study Counselors is carried out by all appropriate means of communication such as e-mail and telephone conversations and personal contact.

The Academic Tutors inform the P.S.C. for their work and activity as the case may be.

The MA fully adopts the horizontal implementation guidelines of the institution that have been determined by the Foundation.

Management of student complaints and objections

The University of Macedonia, with the aim of systematically improving the quality of the educational and administrative services provided to the active students of the Institution, decided to set up a Student Complaints and Objections Management Committee per Study Program.

Information on the student complaints and objections management mechanism can be found on the MA website. A complaint submission form has been posted on the MA website for the formulation of the views, complaints, observations and comments of the students of the Program for the continuous and systematic improvement of the quality of the educational services provided and the service of those dealing with the program.

The complaints of the students most often have to do with the conduct of the exams, the grading of the papers, absences, the way some lectures are conducted, etc. In general, the main topics are the following:

- teaching
- research
- privacy
- work behavior
- equality and anti-discrimination
- combating harassment and sexual harassment
- study support services (student care, library, technical service, etc.).

In particular, in order to improve the operation of the MA in the context of the student-centered approach, the process of managing the complaints and objections of the post-graduate students of the MA is put into operation, so as to ensure the quality of the educational and administrative services provided. P.S.C. decides on the formation of the Complaints Management Committee, which consists of two members of the P.S.C. and the Director of the MA and has a two-year term. The Committee accepts the complaints and objections of postgraduate students and is committed to following the applicable personal data protection policy. The Committee decides definitively and irrevocably on each issue, but if it deems appropriate, it can refer the issue to the P.S.C.

The steps of the management process are as follows:

1. Formulation of a complaint or objection (protest). The student clearly and objectively fills in the Complaint Submission Form and sends it to the Complaints Management Committee. Alternatively, he may request an oral hearing from a member of the Commission by sending a relevant request. Both the completion of the Grievance Form and the request for an oral hearing must comply with the rules of academic conduct in order to be accepted.
2. Grievance review. The Committee meets at regular intervals to decide on the complaints made. If the complaint is not valid then it does not take action and informs the complainant accordingly. If the complaint is valid then it will activate the complaint

review process. The Committee may request a hearing from complainants if it deems it appropriate in order to manage complaints promptly, fairly and efficiently.

3. Making a decision. The Commission decides within a reasonable period of time, which does not exceed 1 month. The Commission's decision is final and there is no possibility of appeal or review of the complaint.

4. Notification of of the decision to the complainant. The Commission responds in writing or orally to the complainant (depending on how the complaint or objection was submitted). The information concerns the Commission's actions as well as its decisions for the management of the complaint or objection.

It is pointed out that: for matters of a purely academic nature, students can contact their Academic Advisor. For issues that require mediation between students and professors or administrative services of the Foundation, the observance of legality in the context of academic freedom, the treatment of maladministration and the safeguarding of the proper functioning of the Foundation, students can contact the Student Advocate of the Foundation. For violations of ethics and study quality rules, students can address the Institution's Ethics Committee. For issues related to gender discrimination, students can contact the Gender Equality Committee. For issues related to the protection of personal data, students can contact the Data Protection Officer (DPO).

Tuition fees

The MA is self-financing. The coverage of the operating expenses of the MA is based on the funding resources according to the respective legislation, but mainly on the tuition fees. The total amount is expected to cover the development of the technological infrastructure of the MA, the development of the bibliography infrastructure, the salaries of the teachers of the MA, administrative support and whatever else the competent bodies decide.

To support the MA, tuition fees of 3,600 euros are foreseen, which are paid in 4 installments. The first installment is paid after the completion of the selection process of the students, for the successful completion of their registration. The remaining installments are paid in accordance with the terms of payment of tuition fees which are part of the admission to the program.

The payment of tuition fees is mandatorily suspended for all students who apply for exemption from tuition fees in accordance with the next paragraph.

Exemption from Tuition Fees

Students of the MA, who meet the financial or social criteria and the conditions for excellence during the first cycle of studies, are exempted from tuition fees, where they are provided for, in accordance with the current legislation. This exemption is granted for participation in a single MA. In any case, the exempted students do not exceed the percentage defined by the legislation of the total number of students admitted to the MA per academic year.

The application for exemption from tuition fees is submitted after the completion of the selection process for MA students. The financial situation of a candidate is in no case a reason for non-selection in the DFMS.

Those who receive a scholarship from another source are not entitled to an exemption, nor are citizens of non-EU countries.

The examination of the criteria for exemption from tuition fees is carried out by the P.S.C. and a reasoned decision is issued to accept or reject the application.

MA students are entitled to an Academic Identity Card and enjoy all the benefits provided for by current legislation.

Completion of Studies

The student completes his/her studies to obtain a Master's Degree (MA) by completing the minimum number of courses and credits required to receive the MA, as well as the successful completion of the master's thesis. The P.S.C. verifies the successful completion of the studies in order to grant the BMI.

Upon completion of the above procedure, the postgraduate student is granted a certificate of completion of studies, his student status is lost and his participation in the University's collective administrative bodies ceases.

The MA degree certifies the successful completion of studies and indicates a grade, with an accuracy of two decimal places, according to the following scale: Excellent (8.5 to 10), Very Good (6.5 to 8.5) and Good (5 to 6.5).

Graduation Ceremony

Only students who have successfully completed their studies and have fully paid their financial obligations participate in the swearing-in ceremony.

The conditions for participation in the ceremony as well as the relevant procedure and the rules of ritual are provided for in the Internal Regulations of the University of Macedonia.

The recitation of the oath takes place in the presence of the Rector, or his representatives, the Vice-Rector or the Dean of the School of Economics and Regional Studies and the Director of the MA.

The completion ceremony takes place in the presence of the graduates, on days determined after consultation between the Rector's Authorities, the Director of the Program and the Dean. The recitation of oath is not a constituent part of the successful completion of the studies, but it is a necessary condition for the granting of the MA degree.

For reasons of force majeure and by applying to the MA Secretariat, the graduate may request to recite the oath at a single or subsequent ceremony. In cases of residence abroad (for studies, work, health reasons) the graduate may request, by application to the MA Secretariat, to take an oath before the Greek consular and

embassy authorities of the country where he resides. Before recitation of the oath, the graduates may be given a relevant certificate for the successful completion of their studies. A Diploma Supplement in Greek and English is attached to the BMI.

During the ceremony, the oath is read, and the MA graduation certificates are given to graduates.

The text of the declaration is as follows: "As a holder of the post-graduate diploma of the Interdepartmental Post-Graduate Program entitled "Human Rights and Migration Studies", I promise and declare that, leaving the premises of the University, I will continue to observe the principles of law and of right reason, considering life and liberty as the highest goods and looking forward to truth, justice and peace, I will subordinate the individual to the social interest".

Graduates are entitled to receive free of charge one (1) copy of the degree accompanied by the Diploma Supplement in Greek and English and one (1) certificate of their analytical marks. For each new degree copy, for the issuance of a certificate of analytical marks or any other attestation by the Program Secretariat, graduates should pay the competent department an issuance/reissuance fee.

Graduate Diploma

The Diplomas of the MA are signed by the Rector and the Director of the MA. The Diploma of the MA is issued in the Greek language and is granted in an original on parchment, which is issued at the expense of the interested party. The amount of the expenditure is determined by a decision of the competent body of the Foundation.

The MA Diploma is a public document and its award requires a successful grade in all postgraduate courses and in the postgraduate thesis. The degree mentions the award date, the title of the Department, the School and the Institution, the title of the Program, the date of the graduation ceremony. It also states the first and last name, father's name and place of origin of the graduate and is signed by the Rector and the Director of the MA.