

# Curriculum vitae

## Moumtzoglou Anna

Personal Information	<p>Address: University of Macedonia, Egnatia 156, building KZ, 2<sup>nd</sup> floor, office 214B. Phone: 2310891778 Email: <a href="mailto:anna@uom.edu.gr">anna@uom.edu.gr</a></p>
Current job position	<p>Special Technical Laboratory Personnel at the University of Macedonia (UOM).</p>
Work experience	<p>2017 – today: Special Technical Laboratory Personnel at the Department of BSOS – UOM: Administrative and technical support, Erasmus departmental administrative coordinator, Coordinator of the research laboratories of the Department.</p> <p>2006 – 2017: Payroll Department – UOM</p> <p>1993 - 2006: Secretariat – Department of Economics - UOM</p>
Studies	<p>2023 Studies in European Civilization, School of Humanities, Hellenic Open University.</p> <p>1992 Bachelor of Science in Computer Science: Information Systems Analysis and Design, North College – Thessaloniki (1989-1992)</p>
Foreign Languages	<p>1986 English, First Certificate in English, Cambridge University (B2)</p> <p>1998 Italian, 4 years of the Italian language courses at Istituto Italiano di Cultura, Salonico</p>
Digital skills	<p>Seminars attended:</p> <ol style="list-style-type: none"><li>1) Website development and design: wordpress (ΕΚΔΔΑ,2023)</li><li>2) Data processing with spreadsheets (ΠΙΝΕΠΘ, 2013)</li><li>3) Information technology: Windows, Word, Excel, Access (ΥΠΕΠΘ,1998)</li><li>4) Windows, Word, Excel (UOM,1995)</li><li>5) Computer text editing (UOM,1993)</li><li>6) Computer soft skills (ELKEPA, 1992)</li><li>7) Introd.to Computer Science (Municipality of Thessaloniki,1991)</li><li>8) Computer programming (ELKEPA, 1990)</li></ol>

## Continuing education and training

- 1) Erasmus staff mobility for training in Budapest/Hungary, at the Eötvös Loránd University, 2023.
- 2) Conference for Erasmus+ International Actions, (IKY, 2018).
- 3) Seminar “Νέο Μισθολόγιο ΝΠΔΔ, ΟΤΑ, ΝΠΙΔ και ΔΕΚΟ Ν.4354 -ΦΕΚ Α176”, (Οικονομοτεχνική, 2016).
- 4) Seminar Common Assessment Framework as a Tool for Total Quality Management, (Π.ΙΝ.ΕΠ.Θ, 2012).
- 5) Seminar “Ένιαίο Μισθολόγιο - Βαθμολόγιο και εργασιακή εφεδρεία -Ν.4024/2011”, ΦΕΚ226Α, (Οικονομοτεχνική, 2011).
- 6) "Public Management" training program, (ΥΠΕΠΘ, 1996).

## Teaching Experience

- 1) Public IEK Evosmos, fall semester 1999 -2000, course: «Java Script».
- 2) Public IEK Evosmos, spring semester 1998 -1999, course: «Databases Access».
- 3) Business Education Centre, Computers' seminars, 1993-1994.

## Conferences/ Seminars

### Member in Organizing committee

- 1) International Seminar for PhD students, Culture, Borders, Gender/Lab, Dep. of BSOS, 2023, 2024
- 2) International Conference – Refugees as a tool of growth: Lessons from 1922 and prospects, technical support, 2022
- 3) International Conference «2020 an extraordinary year in pandemic times: Academic experiences and research practices from the Balkans», organizing committee, 2021.
- 4) International Conference: “Cultural Neighborhoods and Co-productions in South East Europe and Beyond. 4<sup>th</sup> Conference on Contemporary Greek Film Cultures” chair of the panel “Learning and Teaching the Balkans through Co-productions” and organizing committee, 2020.

### Administrative/technical support

- 5) International conference «INSIDE/OUTSIDE the Walls, in Refugees Neighborhoods of Thessaloniki, administration and organizing committee, 2023.
- 6) Technical support – 4 cycles of ETHNOGRAFEIN, online educational seminars – CBG/Lab, Dep. of BSOS (2020 - ).