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**Erasmus+ Programme**

**Key Action 1 –**

**Mobility for learners and staff –   
Higher Education Student and Staff Mobility**

**Inter-institutional agreement 201 /1 -2020/21   
between programme countries**

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

**A. Information about higher education institutions**

|  |  |  |  |
| --- | --- | --- | --- |
| ***Name of the institution***  **(and department, where relevant)** | ***Erasmus code*** | ***Contact details*** | ***Website*** |
| **UNIVERSITY OF MACEDONIA,**  **DEPARTMENT OF**  **………………….**  156 Egnatia str.,  546 36, Thessaloniki, Greece | G THESSAL02 | **…………………..**,  ……….. Professor  Academic Coordinator  Tel.:+30 2310 891…..  […………….@uom.edu.gr](mailto:papandre@uom.edu.gr)  **…………………….**  Administrative Coordinator  Tel: +30 2310 891…..  Fax:+30 2310 891…..  ………..@uom.gr | <http://compus.uom.gr/>  Courses offered in English: <https://www.uom.gr/en/erasmus-office/course-list> |
|  |  |  |  |

**B. Mobility numbers per academic year**

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| ***FROM*** | ***TO*** | ***Subject area code*** | ***Subject area name*** | ***Study cycle*** | | | ***Number of student mobility periods*** | | | |
| *Student Mobility for Studies* | | *Student Mobility for Traineeships* | |
| 1st | 2nd | 3rd | Students | Months (total) | Students | Months (total) |
| G THESSAL02 |  | …….. | …………………… |  |  |  | …. | 3-6 | 0 | 0 |
|  | G THESSAL02 | …… | ……………………….. |  |  |  |  |  |  |  |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **FROM** | **TO** | ***Subject area code*** | ***Subject area name*** | ***Number of staff mobility periods*** | | | |
| Staff Mobility for Teaching | | *Staff Mobility for Training* | |
| G THESSAL02 |  | …….. | ……………………………………. | … persons | …. days | ….  persons | …. days |
|  | G THESSAL02 | …… | ………………………………….. |  |  |  |  |

**C. Recommended language skills**

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| ***Receiving institution*** | ***Optional: Subject area*** | ***Language of instruc­tion 1*** | ***Language of instruc­tion 2*** | ***Recommended language of instruction level*** | |
| Student Mobility for Studies | Staff Mobility for Teaching |
| G THESSAL02 |  | Greek | English | B1/B2 | B2 |
|  |  |  |  |  |  |

For more details on the language of instruction recommendations, see the course catalogue of each institution *[Links provided on the first page].*

1. **Additional requirements**

**G THESSAL02:**

* For incoming students we need to have the nomination no later than **June 1st** for students applying for the **winter semester**, and **November 1st** for students applying for the **spring semester**.

For more information concerning application procedure please visit the website

<https://www.uom.gr/en/erasmus-office/applying>

* Application documents received after application deadlines will not be accepted.
* In case the application documents are not written in English or in Greek, the applicants have to submit an authorized translation of these documents.
* Exchange studies for PhD students are organized according to individual plans.
* It is not possible for exchange students to defend their BA/MA/PhD thesis at the host university.
* All additional information for incoming students can be found at <https://www.uom.gr/en/erasmus-office/information-package>
* Incoming international staff members should contact the departmental coordinator of the respective faculty ..................... [………………………@uom.edu.gr](mailto:papandre@uom.edu.gr)
* UOM has the infrastructure to support students with disabilities. Student with disabilities will be contacted before the final approval of the acceptance. While sending the nomination letter, please inform the Erasmus office and the Departmental Coordinator (10 months prior to arrival) about students with disabilities in order to provide the proper support to these students. Final decision depends on extra services/ facilities available.

**E. Calendar https://www.uom.gr/en/erasmus-office/academic-calendar**

1. Applications/information on nominated students must reach the receiving institution by:

|  |  |  |
| --- | --- | --- |
| **Receiving institution** | **Autumn term** | **Spring term** |
| G THESSAL02 | June 20th | November 20th |
|  |  |  |

2. The receiving institution will send its decision within 2 weeks.

3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

4. Termination of the agreement

The agreement will become operative on the date of signature of both universities and shall remain in force for a period of **7 years.** In the event of unilateral termination of the agreement, a notice of at least one academic year will be given to the partner institution. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

**F. Information**

**1. Grading systems of the institutions**

**G THESSAL02:** <https://www.uom.gr/en/erasmus-office/information-package>

|  |  |  |
| --- | --- | --- |
| **ECTS Grading Scale** | **Grades in UOM** | **Definition** |
| A | 10-8,5 | excellent |
| B | 8,49-6,5 | very good |
| C | 6,49-5 | good |
| D | - | satisfactory |
| E | - | sufficient |
| FX | 4,99-1 | fail |
| F | 4,99-1 | fail |

**2. Visa**

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

|  |  |  |
| --- | --- | --- |
| **Institution** | **Contact details** | **Website for information** |
| G THESSAL02 | Maria Chanioti  chanioti@uom.gr | <https://www.uom.gr/en/erasmus-office/information-package> |
|  |  |  |

**3. Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

|  |  |  |
| --- | --- | --- |
| **Institution** | **Contact details** | **Website for information** |
| G THESSAL02 | Maria Chanioti  chanioti@uom.gr | <https://www.uom.gr/en/erasmus-office/information-package> |
|  |  |  |

**4. Housing**

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

|  |  |  |
| --- | --- | --- |
| **Institution** | **Contact details** | **Website for information** |
| G THESSAL02 | [erasmus@uom.gr](mailto:erasmus@uom.gr) | https://www.uom.gr/en/erasmus-office |
|  |  |  |

**G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Institution** | **Name, function** | **Date** | **Signature** |
| G THESSAL02 | **Professor Dimitrios Kyrkilis**,  Vice Rector of Administrative, Academic and Student Affairs |  |  |
|  |  |  |  |